

MEMORANDUM OF UNDERSTANDING
between

WAYNE STATE UNIVERSITY
Detroit, Michigan, U.S.A

and the
UNIVERSITY FRANÇOIS-RABELAIS
Tours, France

Student Exchange Program

The University François-Rabelais of Tours (UFRT), France, and Wayne State University (WSU), located in Detroit, Michigan, U.S.A (hereinafter the “Parties”), wishing to establish a reciprocal undergraduate student exchange program between the two universities, agree as follows:

I.

Purpose: The purpose of this agreement is to make possible and to institute the exchange of undergraduate liberal arts and science students between WSU and FRU on a continuing basis.

II.

Definitions: In this agreement, unless the context will otherwise imply, “exchange” shall mean a one-for-one exchange of students from each university; “exchange students” shall mean students participating in the exchange implemented herein, “home institution” shall mean the university at which the student intends to graduate, and “host institution” shall mean the university that has agreed to receive the exchange students from the home institution.

III.

Numbers: WSU will send up to 10 exchange students to UFRT each year and UFRT will send up to 10 exchange students to WSU each year during the duration of this agreement, beginning with the fall 2014-2015 academic year. WSU and FRU will review the program annually for any imbalances in the number of exchange students and will adjust the numbers of students exchanged the following year, to maintain a balance in the exchange.

IV.

Student Eligibility: WSU students must be in good academic standing with Wayne State University and with the College of Liberal Arts and Sciences. Students should have a grade point average of 3.0 or better in order to apply. Selected students will complete an admissions application for UFRT. WSU students at UFRT shall be enrolled as non-degree students.

UFRT students must be in good academic standing with the University François-Rabelais of Tours and their department; they will have to complete a WSU Undergraduate Admissions application form, to be sent to the Director of Study Abroad and Global Programs at WSU to facilitate processing. UFRT students must meet normal WSU admission standards and participate at the same level of competency as any other student enrolled at the university. UFRT students at WSU shall be enrolled as non-degree students.

V.

Student Selection: The host institution will reserve the right to make final judgments on the admissibility of each student nominated for the exchange. The following guidelines apply to all exchange students:

1. The exchange student must satisfy the language proficiency requirement for admission, as determined by the regulations of the host institution. To be accepted, each candidate's application must meet the requirements of each of the two universities. The parties jointly agree that students applying for a mobility scheme will submit to a selection procedure to be carried out by the home institution, based on the following criteria :

- Language proficiency as required by host institution

To meet admission requirements in Tours, WSU students should have obtained the equivalent in French proficiency of B2 at the TCF test (399 points minimum), or TEF B2 (540 points minimum), or DELF B2; or have given proof to the host institution of sufficient language proficiency. To meet admission requirements at Wayne State University, UFRT students must have given proof to the host institution of sufficient language proficiency.

- Adequation of candidate's profile with the requested curriculum in the host institution.

The host institution undertakes to establish the appropriate admission certificate enabling the student to enter the host country as an exchange student. The students from Wayne State University will be dispensed with the CEF interview, in compliance with article 3 – paragraphs 2 and 5 of the CEF agreement of 10 December 2007.

2. The host institution reserves the right to exclude students from restricted enrollment programs. Any academic credit earned at the host institution will be transferred to the home institution in accordance with procedures determined by the latter;
3. The exchange student from WSU must have completed at least one year and the UFRT student two years of continuous study at the home institution before the exchange year;
4. Upon completion of the exchange at the host institution, the exchange student must return to the home institution; and
5. The exchange students must abide by all rules and regulations of the host institution.

The Chair of the Department of Classical and Modern Languages, Literatures, and Cultures at WSU and the Coordinator of North American Programs at UFRT will determine the criteria that will be used for selecting the students who will be participants from their respective institutions in the exchange program.

VI.

Cost: All exchange students must register and pay tuition and other required fees at the home institution. Each host institution will provide tuition and fee waivers for the exchange students. The exchange students are responsible for the following:

1. Transportation to and from the host institution;
2. Room and board expenses;
3. Textbooks, clothing, and personal expenses;
4. At WSU the Health Insurance and SEVIS (Student Exchange and Visitors Information Service)
5. Passport and visa costs; and
6. All other debts incurred during the course of the exchange period.

VII.

Living Arrangements: UFRT exchange students to WSU will be housed on-campus in either the residence halls or apartment communities. WSU exchange student to UFRT will be housed in either the residence halls or apartment communities. The exchange students will be responsible for all room and board expenses.

VIII.

Medical Insurance: The exchange students will be required to comply with the health insurance policies and procedures for international students for the duration of the program.

IX.

Travel Costs: Travel costs are not included as part of the exchange and are to be borne by the individual participants.

X.

Additional Financial Support: The terms and conditions of any additional financial support, such as scholarships, fellowships, stipends, and assistantships which may be provided to exchange students by either institution, government agencies, or other third parties shall be detailed in separate agreements, which shall be appended to this implementing agreement. In the absence of such agreements, neither institution accepts additional financial responsibility for students sponsored by the other.

XI.

Supervision: The activities involved in this implementing agreement will be coordinated at UFRT by Dr. Martine Pelletier, Coordinator of North American Programs and at WSU by Dr. Kelli Dixon, Director, Study Abroad and Global Programs. Appropriate counseling, advising, and other assistance to exchange students will be provided at both institutions to all exchange students.

XII

Academic and Disciplinary Rules: The parties agree that the academic requirements of both educational institutions shall be respected and that all current, applicable policies covering matters of academic responsibility and social discipline will be distributed to the other party and carefully followed.

XIII

Use of Institutions' Name in Advertising and Publicity: Neither party shall use the other institution's name, or any name that is likely to suggest that it is related to the other institution, in any advertising, promotion or sales literature without first obtaining the written consent of the other institution.

XIV

Exchange Agreement: This exchange agreement becomes effective when signed by the representatives of the two institutions and will be valid **for five years** until the termination date of the Exchange Agreement between the parties. During the final year of the agreement, renewal for an additional five-year period will be considered.

XV

Termination Agreement: Either party upon giving ninety (90) days written notice to the other party may terminate this implementing agreement provided that such termination will not affect the completion of any activity under-way at the time.

XVI

Administration, Amendments, Notices: The administration of this implementing agreement shall be the responsibility of the Provost and Senior Vice-President for Academic Affairs, or her designee, at Wayne State University and the President, or his/her designee, at Francois-Rabelais University. Any notice to either party hereunder must be in writing signed by the party giving it, and shall be deemed given when mailed postage prepaid by first class, certified, or express mail, or other overnight mail service when addressed as follows:

TO WSU: Provost and Senior Vice-President for Academic Affairs
Wayne State University
Re: Global Education
4092 Faculty Administration Building
Detroit, MI 48202, USA

TO UFRT: Monsieur le President
University François-Rabelais of Tours
60, rue du Plat d’Etain
37020 Tours Cedex 1
FRANCE

Signed
Wayne State University:

Dr. Nancy S. Barrett
Provost and Senior Vice President for Academic Affairs
Wayne State University
Detroit, Michigan, U.S.A

Date

Dr. Robert Thomas
Dean, College of Liberal Arts and Sciences
Wayne State University
Detroit, Michigan, U.S.A

Date

Dr. Margaret Winter
Chair, Classical and Modern Languages, Literatures, and Cultures
Wayne State University
Detroit, Michigan, U.S.A

Date

University François-Rabelais:

Prof. Loïc Vaillant
President
University François-Rabelais
Tours, France

Date
